



Ware-washing Associate Job Description

You're Invited to Apply for a Position with a Purpose. Join Premiere Events, a recognized leader in the Austin and Central Texas special events community. Be part of a welcoming, successful, caring team and help create special event memories.

POSITION DUTIES:

- Pretreat items of Premiere's linen (tablecloths, napkins etc.) or tabletop (dishes, silverware, glasses, etc.) as instructed by linen / tabletop manager;
- Load washer/extractor or dishwasher with pretreated items for a wash cycle;
- Clean linens are loaded into a clothes dryer in accordance with manager instructions, or set aside for immediate pressing (if appropriate). Clean tableware (dishes, glassware, flatware) is processed in accordance with management's instructions.
- Spot-free linens are pressed (as directed), bagged and hung. Napkins (etc.) are packaged in tens and properly stored. Fully dry tabletop items are inspected for food, lipstick, spots, etc., then bagged or packaged as instructed by management.
- Carefully operate carts, dollies, pallet jacks, etc. to move products throughout the linen / tabletop storage areas.
- Follow all company safety procedures;
- Work cooperatively with company administration, management staff and coworkers;
- Complete other duties as assigned.

WORKING CONDITIONS:

- Most work is performed in a warehouse setting with limited exposure to outside elements.
- Repetitive bending, reaching, lifting. Standing for long periods is required
- Exposure to detergents, bleaches and other cleaning products.

POSITION REQUIREMENTS:

- High school diploma or GED preferred;
- Able to lift/move approximately 50 pounds;
- Ability to interpret and follow instructions;
- Detail oriented, adaptable, team player.
- Comfortable in a fast-paced work environment;
- Tolerant and accepting of all people.

Premiere is an equal opportunity employer. We celebrate diversity and are committed to inclusivity. Qualified applicants are considered without regard to race, color, religion, sex, sexual orientation gender identity, gender expression, national origin, age, protected veteran or disable status or genetic information.